



Grace Lutheran Church

Champaign, Illinois

A community of believers led in faith and prayer by Jesus Christ and the Holy Spirit, and committed to loving witness in service to God.

FACILITY USE REQUEST FORM

Please return to the church office before the first Tuesday of the month for Council approval.

NAME OF GROUP: _____

CONTACT PERSON: _____ POSITION IN GROUP: _____

Address: _____

Cell Phone: _____ Home/Work Phone: _____

Email: _____

DATE(S) AND TIME(S) REQUESTED: _____

CHURCH FACILITY/ROOMS REQUESTED: _____

NUMBER OF PEOPLE ATTENDING: _____

EQUIPMENT REQUESTED: _____

PURPOSE OF EVENT: _____

OFFICE USE:

Date Request Received: _____ Fee: _____

Council Action Take: _____ Date: _____

Council President: _____ Council Secretary: _____ Property Chair: _____ Office: _____

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